



Non-Resident Tax Information

LEGAL Last Name: _____ LEGAL First Name: _____ S.I.N: _____ D.O.B (YYYY/MM/DD) _____

Full **Mailing** Address: _____ Postal Code: _____

Phone Number: _____ Email: _____

Martial Status

Married Divorced Common-Law Separated Widowed Single

Date of Union/Separation (YYYY/MM/DD) _____ Date of Death (YYYY/MM/DD) _____ Is N&L doing spouse taxes?
 Yes No (if no please provide income): _____

Last Name: _____ First Name: _____ S.I.N: _____ D.O.B (YYYY/MM/DD) _____

Do you have children? Yes No (if yes fill in the table below)

Last name	First name	D.O.B (YYYY/MM/DD)

Who receives child tax benefits:

Do you Pay Receive child support? Yes No (if yes) Amount Monthly: _____ Start date: _____ End date: _____

Do you Pay Receive spousal support? Yes No (if yes) Amount Monthly: _____ Start date: _____ End date: _____

Canadian Citizen? Yes No If no, Citizenship: _____ Did you move provinces in the current tax year? Yes No

If yes when: _____ Which province did you reside in on Dec 31st: _____ Did you sell a property? Yes No

Is there any other information you wish us to know: _____

Numbers and Letters now have client portals through Ifirm to streamline the process of signing taxes, submitting documents, and proving notice of assessments and T1 Generals. This is a portal that can be accessed all year long to retrieve important tax information.

Are you interested in registering for a Client Portal? Yes No If yes please ensure the email listed above is up to date.



Non-Resident Tax Information

You are a non-resident for income tax purposes if you:

- normally, customarily, or routinely live in another country and are **not** considered a resident of Canada
- do **not** have significant residential ties in Canada and **any** of the following applies:
 - You live outside Canada throughout the tax year.
 - You stay in Canada for **less than 183 days** in the tax year.

As a non-resident of Canada, you pay tax on income you receive from sources in Canada. The type of tax you pay and the requirement to file an income tax return depend on the type of income you receive.

Date of entry into Canada (YYYY/MM/DD)

Date of exit from Canada (YYYY/MM/DD)

Did you earn income outside of Canada? Yes No

If yes how much in Canadian Dollars: _____ Which country?: _____

If applicable, is your spouse in Canada? Yes No if no, what is their foreign income: _____

If applicable, are your dependents in Canada? Yes No

By signing below, you acknowledge all the information given above in confidence to Numbers & Letters Business Solutions Ltd to be true and accurate. Numbers and Letters is a certified tax preparation service, however, the CRA makes all final decisions, assessments, adjustments, or audits. By signing this you are releasing Numbers and Letters Business Solutions Ltd. of liability, you acknowledge that any changes made by the Canada Revenue Agency (CRA) to your tax return prepared by our firm are outside our control and that we cannot be held responsible for any resulting discrepancies or obligations.

Client Signature:

Spouse Signature:

Date (YYYY/MM/DD)

NL Employee signature:

Date (YYYY/MM/DD)